SUBJECT	Minutes of Compulsory Tender Clarification Meeting
TENDER NUMBER	TNPA/2025/06/0004/99874/RFP
TITLE	**FOR THE PROVISION OF THE REHABILITATION AND UPGRADE OF ROADS IN THE PORT OF DURBAN FOR A PERIOD OF EIGHTEEN (18) MONTHS**
MEETING NO.	01
VENUE	Port of Richards Bay, Employee Care Centre (ECC), Ventura Road.
DATE	08 September at 10h00
ATTENDEES	As per the attached Attendance Registers

MINUTE	DESCRIPTION OF DISCUSSION	ACTION	DUE BY
1.	**Opening: Welcome & Introductions**		
1.1	Welcoming and thanks to all in attendance was done by Imtiaz Jeewa.		
2.	**Safety Briefing**		
2.1	Evacuation procedure was covered by the Acting Safety Manager, Ntombozuko Xama.		
3.	**Background on Project & Background**		
3.1	TNPA seeks to acquire the services of a CIDB grade 9 CE Contractor for the rehabilitation, upgrade, and expansion of Newark, Ventura and Urania roads with the Port of Richards Bay.		
3.2	The current Port Road network was previously rehabilitated in line with observed traffic at that time; however, due to the increase in traffic volumes within the Port in support of Port economic activities, the road network deteriorated, and increased road transportation compromised the stormwater system due to spillages, hence reducing the effectiveness of the Port stormwater system.		
3.3	The Port roads rehabilitation project within the Port of Richards Bay seeks to address transportation infrastructure challenges within the Port. The project aims to improve road conditions by upgrading the existing pavements in line with future projected traffic and climate change conditions.		
4.	**Site Access**		
4.1	**Site Visit – E-Permit** • Request shall be sent to Employer's Agent to request access by filling the Excel sheet and attaching legal identity, such as ID copies or work permit, as described on the E-PERMIT access outline.		
4.2	• When you are to visit the operational area, an induction will need to be conducted.		

4.3	**Site Access for the works.** • Subject to the approval of the SHE file. • All employees on site shall have valid medicals always and their competency certificates to operate plant, machinery or equipment must be up to date.		
4.4	**Camera permit** • obtained prior to taking of photographs, including flying of drones and survey aircraft.		
4.5	**Laydown Area** • Site office site will be identified and communicated as part of the SHEQ approval requirement. Stockpile areas have been identified but subject to approval by property department.		
4.6	Refer to the presentation attached for the details on the technical specifications, site information and bill of quantities.		
5.	**Commercial**		
5.1	**<u>Communication</u>** • All **communications** general, commercial or technical to go via Procurement. • All queries will be communicated via a **clarification register** and will be issued to the attendees who attended this clarification meeting and posted on the NT Portal and Transnet Management Portal. • Last day for questions – **Five working days before the closing date. (25 September 2025, 16h00).**		
5.2	**<u>Tendering Procedures</u>** Tender closing date: **30 September 2025 at 16h00** via the **new electronic tender submission system, the e-Tender Submission Portal** No extensions will be permitted, and no late tenders will be considered. **Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:** Ensure your Compulsory Clarification Meeting Returnable is signed and returned with your tender.		

	Stage Two – CIDB 9CE Grading JV's are permitted to tender, however jointly the JV needs to attain a Grading of a 9CE. **Stage Three – Functionality** (minimum qualifying score for functionality is **60 points**) Programme: 10 Quality Management: 10 Environmental Management: 10 Health & Safety Requirements: 15 Approach Paper: 25 Previous Experience: 30		
5.3	The tenderer is required to submit all documents as stated in C.2.23 of the tender data and the tender offer will only be accepted if the tenderer complies with C3.13 of the tender data such as: ✓ A valid Tax Clearance Certificate issued by the South African Revenue Services. Tenderers also to provide Transnet with a TCS PIN to verify Tenderers compliance status. ✓ A valid B-BBEE Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS], or an affidavit confirming annual turnover and level of black ownership in case of all EMEs and QSEs with 51% black ownership or more together with the tender; ✓ Proof of registration on the Central Supplier Database ✓ Letter of Good Standing with the Workmen's compensation fund by the tendering entity or separate Letters of Good Standing from all members of a newly constituted JV. ✓ A valid CIDB certificate in the correct designated grading. Organogram & CV's of Key Persons are not included as an evaluation schedule, however tenderers are required to provide CV's for the list of key persons as per the returnable schedule and as stated in the Scope of Works.		
5.4	**<u>Contract Data</u>** • NEC 3 ECC • Main Option B – Priced Contract with *Bill of Quantity* • *Secondary Clauses* o X1: Price adjustment for inflation		

	o X2: Changes in the law o X4: Parent Company Guarantee o X7: Delay damages: R35,000.00 per day o X13: Performance Bond:5% of the total of the Prices (Incl. VAT) o X16: Retention: 7.5% (no cap on retention) o X18: Limitation of liability o Z: Additional conditions of contract		
5.5	**Tenderers are encouraged to engage with the local municipal district/wards business forums business entities within the immediate surroundings of the Site/ *Working Area* to maximise business opportunities.**		
5.6	**<u>CIDB B.U.I.L.D</u>** This tender is subject to the CIDB B.U.I.L.D for both - Developing Skills through Infrastructure Contracts and - Indirect Targeting for Enterprise Development The provision for indirect target for needs analysis, monitoring and interim report and project completion reporting a provisional sum of R260 000.00 has been allowed for. It is a requirement that the Contractor shall achieve a CPG of 30% (by value) via sub-contracting. CIDB Contract Skills Development Goals (CSDG) (0.25%). Allow the sum of 0.2% of for the CIDB B.U.I.L.D fee.		

6.	**Specific Goals**		
6.1	The preference points = 10 points and split as per the table below. **DISCRIPTION** / **90/10 POINTS** PRICE — 90 1. B-BBEE Status Level of Contributor 1 or 2 **(2 Points)** 2. The promotion of supplier development through subcontracting of a minimum of 30% of the value of the contract to/with EMEs and/or QSEs 51% owned by black people, youth, women or disabled people I. EMEs and/or QSEs black-owned. **(8 Points)** — 10 100		
6.2	**The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:** **Specific Goals** / **Acceptable Evidence** B-BBEE Status Level of Contributor 1 or 2. — • A Valid B-BBEE Certificate / Sworn - Affidavit / CIPC B-BBEE Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines. The promotion of supplier development through subcontracting for a minimum of 30% of the value of a contract to South African companies which are: EMEs and/or QSEs 51% black owned. — • Sub-contracting agreement(s) and declaration. • Sub-contractors Valid B-BBEE Certificate / Sworn - Affidavit / CIPC B-BBEE Certificate as per DTIC guidelines.		
7.	**Technical Evaluation Pre-Qualification**		
7.1	Please refer to the presentation for a detailed explanation as to what is required as explained at the clarification meeting.		
8.	**Questions and Answers**		
8.1	Q: May the subcontractors experience be considered when evaluating previous experience. A: Tenderers are to form JV's / Consortiums in order for their partners experience to be considered.		
8.2	Q: May Reference Letter be submitted by a Consultant (i.e. on the Consultants letter head) rather than the Clients (letter head). A: No. The reference letter must be on the Clients letter head.		
8.3	Q: Regarding the Pr. Project Manager (NEC), they need to be PMI/SACPCMP registered and the Pr. Site Engineer or site Agent is required. Would an alternative reg-		

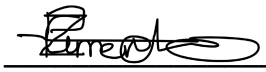
	istration other than a Pr. for the Site Engineer or site Agent be considered. A: No. The Pr. Registration for the Site Engineer or site Agent is required.		
Note			
	Tenderers were asked to e-mail any further question to tenderenquiries-pdu@transnet.net. T2.2-01 Certificate of attendance at Compulsory Tender Clarification Meeting was signed.		
9.	**CLOSED**		
	The meeting was closed, tenderers were taken to Site.		

Compiled:



Jo-Ann McCann
Senior Manager Strategic Sourcing
Transnet National Ports Authority
Dated: 09 September 2025

Reviewed and Accepted by:



Zinhle Gumede
Project Manager
Transnet National Ports Authority
Dated: 09 September 2025